# **Sample School Profile Template**

## **Overview**

* The School Profile template is intended to help identify the assets and needs of your school community and to help support the planning and decision-making process.
* Using the School Profile template prior to the start of intramural program planning can help intramural organizers focus on planning inclusive, fun events and activities that maximize physical activity participation.
* The template can be used as is, or questions can be added or revised to meet the school’s needs.

## **School Profile**

Complete the following information for each grade/division in your school.

### Kindergarten

Number of students:

Number of intramural opportunities planned this year (e.g., by month, term/semester):

### Primary (Grades 1-3)

Number of students:

Number of intramural opportunities planned this year (e.g., by month, term/semester):

### Junior (Grades 4-6)

Number of students:

Number of intramural opportunities planned this year (e.g., by month, term/semester):

### Intermediate (Grades 7-8 and/or Grades 9-10)

Number of students:

Number of intramural opportunities planned this year (e.g., by month, term/semester):

### Senior (Grades 11-12)

Number of students:

Number of intramural opportunities planned this year (e.g., by month, term/semester):

## **Student Participation**

Answer the following questions to reflect on and identify details related to student engagement and participation. Use the space provided to note your answers.

1. **Support/Variations:** What strategies will be used to assist students who require supports/variations to participate fully in the activities?
2. **Participation:** What strategies will be used to make every student feel welcomed in the intramural environment?

Consider: The strategies needed to make all students feel welcomed, including those that may be reluctant/uncomfortable signing up/participating.

1. **Additional Opportunities:** What other opportunities will be provided for students to participate in intramurals beyond the activities (e.g., promotion, score keeping, coaching, set up)?
2. **Entry Points:** What opportunities will there be for students to join/opt-in at different points throughout the intramural activity? (e.g., providing new/different intramural opportunities throughout a term/semester, providing opportunities for students to join at different times during an intramural session).
3. **Engagement and Leadership:** What opportunities will there be for students to contribute to the planning, decision-making process, implementation, celebration, and evaluation?
4. **Student Voice and Choice:** What opportunities will there be to encourage student voice and choice from a diverse range of students (before, during and after intramural activities)?

## **Planning**

### **Time & Setting:**

Using a weekly calendar, for each day of the week, identify:

* What spaces are available for intramurals? Consider: gymnasiums, multi-purpose rooms, classrooms, outdoors fields, outdoor tarmac, community facilities, or other.
* When could the intramural activity take place in the identified settings? Consider: before school, during breaks (e.g., recess, nutrition breaks), during lunch, after school, or other.
* How much time (if any) can be used for intramurals in the identified settings?
* If intramural teacher-supervisors are available during this time.
* If student leaders are available during this time.

### **Leadership:**

Identify the individuals currently engaged in the planning/decision-making process. Select all that apply:

* Students within the school
* Students from a partnered high school
* Teachers
* School staff
* School administration
* Parents/Guardians
* Community partners
* Other

### **Intramural Committee:**

What strategies will be used to promote collaborative leadership during intramurals with the intramural leaders?

## **Next Steps**

What else do you still need to know or learn prior to getting started?